

**MINUTES OF THE
REGULAR MEETING OF THE
LEE LAKE WATER DISTRICT**

December 23, 2008

PRESENT

C.W. Colladay
G. Destache
O. Garrett
P. Rodriguez

ABSENT

J. Deleo

GUESTS

M. Leinen

STAFF

J. Pape
A. Harnden
M. McCullough
K. Caldwell
C. Trees
R. Mann

1. Roll Call and Call to Order.

The regular meeting of the Lee Lake Water District was called to order by President Colladay at 8:30 a.m.

2. Presentations and Acknowledgments.

3. Public Comment.

BOARD ITEMS:

4. Minutes of the November 25, 2008 Regular Meeting.

ACTION: Director Garrett moved to approve the Minutes as written. Director Rodriguez seconded. Motion carried unanimously.

5. Payment Authorization Report.

ACTION: Director Destache moved to approve the financial report and to authorize payment of the November 25 – December 23, 2008 invoices. Director Rodriguez seconded. Motion carried unanimously.

6. Revenue & Expenditure Reports (Unaudited).

a. Revenue & Expenditure Report.

ACTION: Note and file.

- b. Bad Debt Write-Off – None.
- 7. Sycamore Creek CFD #1.**
- a. Project Update – The General Manager reported that Fieldstone is building the last few homes in their tract and that the commercial site is slowly acquiring tenants.
 - b. Resolution R-08-13 Approving a substitution of facilities authorized to be financed from the proceeds of special tax bonds of such CFD.
ACTION: Director Rodriguez moved to approve Resolution R-08-13 upon approval of additional wording by bond counsel. Additional wording shall include: booster pump stations and appurtenances. Director Garrett seconded. Motion carried unanimously.
 - c. 1748 houses to be built. 1004 houses occupied to date. 57% complete.
- 8. Empire Capital “The Retreat CFD #3”.**
- a. Project Update – The General Manager reported that we have chlorinated and capped all but one fire hydrant.
 - b. 517 houses to be built. 414 houses occupied to date. 80% complete.
- 9. KB Home “Canyon Oaks” (Painted Hills No. 2).**
- a. Project Update – The General Manager reported that our superintendent has reviewed all sewer video and that KB has removed debris from the lines to restore flow.
 - b. 30 houses to be built. 26 houses occupied to date. 87% complete.
- 10. Shea Homes “Trilogy” Project.**
- a. Project Update – The General Manager reported that Shea finished the booster pump station upgrade.
 - b. 1317 houses to be built. 1315 houses occupied to date. 100% complete.
- 11. Ranpac “Toscana” Project.**
- a. Project Update – None.
 - b. 1443 estimated houses to be built.

- 12. Ridge Properties “Wildrose East Business Park” Project (Jeff Cornett).**
 - a. Project Update – None.

- 13. Mission Clay “Serano Specific Plan” Project (Blair Dahl).**
 - a. Project Update – Director Garrett reported that the project is still being reviewed by the County.

- 14. Water Utilization Reports.** – Note and file.

- 15. Committee Reports.**
 - a. Finance (Director Garrett) – None.

 - b. Engineering (Director Rodriguez) – None.

 - c. Public Relations (Director Deleo) – Allison Harnden reported that the Temescal MAC is interested in adopting a needy family in the area for Christmas.

- 16. General Manager’s Report.**
 - a. General Manager’s Report – Note and file.

Director Destache excused himself from the meeting at this point for conflict of interest purposes.

- b. See previous Board Memorandum dated 6/14/07.
 1. Agreement for reimbursement of the cost of construction of the Dawson Canyon water line.

ACTION: Director Rodriguez moved to approve in concept the reimbursement cost of construction in the amount as \$195,780 and for the engineering committee to review the additional request by Mitch Leinen to be reimbursed for the up sizing engineering cost as well as to create an reimbursement agreement for future users of the line. Director Garrett seconded. Director Destache absent. Motion carried.

Director Destache joined the meeting at this time.

- c. Discuss rate structure and drought allocation forecast.

 - d. Operations Report – Note and file.
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- 17. District Engineer’s Report.**
 - a. Status of Projects – Note and file.

18. District Counsel's Report.

19. Seminars/Workshops.

20. Consideration of Correspondence.

An informational package containing copies of all pertinent correspondence for the Month of November was distributed to each Director along with the Agenda.

21. Adjournment.

There being no further business, the December 23, 2008 Regular Meeting of the Lee Lake Water District Board of Directors was adjourned at 10:53 a.m. by President Colladay.

ATTEST:

APPROVED:

Owen Garrett, Secretary

Charles Colladay, President

Date: _____

Date: _____